

**By E-mail**

From

Mission Director,  
HSHDA, Panchkula

To

1. Principal, Horticulture Training Institute, Uchani, Karnal
2. All Member Secretary,  
District Horticulture Mission Implementation Units,  
in Haryana State.

Memo. No. 7198-216 Hort- APO/NHM/5/XI/II  
Panchkula, the Dated: 28/12/15

**Subject: - Minutes of 7<sup>th</sup> MIDH Meeting.**

Please find enclosed herewith the Minutes of 7<sup>th</sup> MIDH meeting held on dated 05.12.2015 at 10.30 AM under the Chairmanship of Dr. B.S. Sehrawat, Mission Director, HSHDA, Haryana, Panchkula at Udhyan Bhawan, Panchkula for information and necessary action.

Encls: Minutes of Meeting.

*Shri*  
28/12/15  
JC/IT

for: Mission Director, HSHDA  
Haryana, Panchkula

Endst. No. 7217-230

A copy of the above is forwarded to:

1. Joint Director Horticulture (NHM)
2. Deputy Director Horticulture (NHM)
3. Accounts Officer & Establishment Officer
4. Plant Protection Officer & Organic Specialist
5. Superintendent (NHM)
6. Protected Structure Expert-I & II
7. Junior Engineer
8. Horticulture Consultant-I, II & III
9. Junior Consultant IT

for information & necessary action.

*Shri*  
28/12/15  
JC/IT

for: Mission Director, HSHDA  
Haryana, Panchkula

PA/MD for information of the worthy MD, HSHDA please.

**MINUTES OF 7<sup>TH</sup> MEETING OF MIDH HELD ON DATED 05.12.2015 AT 10:30 AM AT UDHYAN BHAWAN, PANCHKULA UNDER THE CHAIRMANSHIP OF DR. B.S. SEHRAWAT, MISSION DIRECTOR, HSHDA, PANCHKULA.**

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**List of the participants is enclosed**

The meeting was started by welcoming all the members and thereafter, point-wise agenda was discussed. Agenda wise details are as under-

**Agenda No. 1: Confirmation of the proceeding of 6<sup>th</sup> meeting.**

The minutes of 6<sup>th</sup> MIDH Meeting held on dated 04.11.2015 were circulated vide Memo no. 6035-53 dated 05.11.2015. Since no observation from anyone was received, hence proceedings were confirmed

**Agenda No. 2: Action Taken Report on minutes of previous meeting.**

| <b>Sr. No.</b> | <b>Decision Taken in previous meeting</b>  | <b>Action taken by concerned</b>   | <b>Decision Taken in current meeting</b>   |
|----------------|--|--|--|
| 1              | It was decided that a last notice through registered post may be given to the farmer beneficiaries regarding insurance of structure till 30.11.2015.   | During meeting it was observed that the notices to the beneficiaries are yet to be delivered by the concerned DHMIUs in most of the cases. | A notice through register post may be given to the farmer beneficiaries till 30.12.2015. In case notice remained undelivered, it may be served to farmer through special messenger.    |
| 2              | District Ambala, Bhiwani, Fatehabad, Hisar, Jhajjar, Jind, Karnal, KKR, Mewat, Palwal, Panchkula, Panipat, Rohtak, Yamunanagar had not submitted their Bank reconciliation statement, so it was decided that Concerned MS, DHMIUs shall bring BRS on dated 17.11.2015 & submit to accounts branch. | Action Pending.  | Districts Panchkula, Ambala, Yamunanagar, Karnal, KKR & Panipat has to submit their Bank reconciliation statement on 07.12.2015 & remaining districts will on 08.12.2015 & 09.12.2015. |
| 3              | It was decided that District Panchkula and Mewat are least performing & payment  | Action Pending.  | District Palwal, Panchkula and Jhajjar were found least performing in current  |

|   |  |                 |   |
|---|--|-----------------|---|
|   | gateway shall be started in these districts from December 2015.  |                 | meeting, so it was decided that payment gateway may be started in these districts from December 2015.   |
| 4 | MD, instructed all MS, DHMIUs to submit project proposals till 16, November positively after which no project will be accepted. It was also informed to submit the project proposals as per AAP 2015-16. | Action Pending. | MD, instructed all MS, DHMIUs to submit project proposals till 08, December. He also said to put more focus to improve project based activities in the state. |
| 5 | For PHC KKR, JE shall submit proposal within 7 days.   | Action Pending. | MD instructed JE to submit the report till 11.12.2015.  |

### Agenda No. 3: Review of Progress of components under MIDH scheme (2015-16).

The component –wise progress of MIDH scheme was reviewed by MD, HSHDA. The progress is as under-

**Table-1: Component –wise progress (Physical & Financial) of MIDH up to 30-11-2015.**

| Sr. No. | Component Name                                     | Unit | Physical |         |         | Financial (Rs. Lacs) |        |         |
|---------|--|------|----------|---------|---------|----------------------|--------|---------|
|         |  |      | Target   | Achi.   | % Achi. | Target               | Achi.  | % Achi. |
| 1.      | Plantation Infrastructure & Development            |      |          |         |         |                      |        |         |
|         | 1.1 High Tech Nursery (Private)                    | No.  | 1        | 1       | 100     | 10.00                | 5.00   | 50.00   |
|         | 1.2 Seed prod. for veg. & spices                   | Ha.  | 45       | 2       | 4.44    | 15.75                | 0.96   | 6.09    |
| 2.      | Area expansion of fruit plants                     | Ha   | 1756.6   | 1140.41 | 64.92   | 190.71               | 107.92 | 56.59   |
| 3.      | Maintenance 1 <sup>st</sup> & 2 <sup>nd</sup> year | Ha   | 2249.2   | 1114.83 | 49.56   | 104.00               | 48.69  | 46.81   |
| 4.      | Vegetable(Hybrid)                                  | Ha   | 6000     | 4839.22 | 80.70   | 1200                 | 881.67 | 73.55   |
| 5.      | Spices   | Ha   | 555      | 300.86  | 54.21   | 66.60                | 38.75  | 58.18   |

|     |   |     |              |         |       |                 |                |       |
|-----|---|-----|--------------|---------|-------|-----------------|----------------|-------|
| 6.  | Mushrooms   | No  | 31           | 11      | 35.48 | 242.00          | 60.4           | 24.96 |
| 7.  | Aromatic plants   | Ha  | 35           | 10      | 28.57 | 5.6             | 1.60           | 28.57 |
| 8.  | Flower  | Ha  | 432          | 336.6   | 77.92 | 76.80           | 49.69          | 64.70 |
| 9.  | Rejuvenation  | Ha  | 250          | 28.80   | 11.52 | 50.00           | 5.92           | 11.84 |
| 10. | Promotion of INM/IPM                                    | Ha  | 5001         | 2030.41 | 40.60 | 85.00           | 49.32          | 58.02 |
| 11. | Adoption of Organic Farming                             | No. | 1082.67      | 10      | 0.92  | 99.61           | 85.00          | 85.33 |
| 12. | Post – Harvest Management, Food Processing & Marketing. | No  | 449          | 73      | 16.26 | 1381.4          | 316.77         | 22.93 |
| 13. | Creation of water resources                             | No  | 146          | 107     | 73.29 | 555.10          | 451.34         | 81.31 |
| 14. | Protected cultivation                                   | Sqm | 288.41       | 94.75   | 32.85 | 4796.69         | 2764.89        | 57.64 |
| 15. | Horticulture Mechanization                              | No  | 1894         | 139     | 7.34  | 204.75          | 29.3           | 14.31 |
| 16. | Bee Keeping   | No  | 20003        | 2002    | 10.01 | 172.00          | 12             | 6.98  |
| 17. | HRD   | No  | 13610        | 1457    | 10.70 | 206.30          | 56.17          | 27.23 |
| 18. | Centre of Excellence for Horticulture                   | No  | 5            | 1       | 20.00 | 1500.00         | 300            | 20.00 |
| 19. | Technology Dissemination                                | No. | 2            | 1       | 50.00 | 51.00           | 25             | 49.02 |
| 20. | Mission Mgmt  |     |              |         |       |                 |                |       |
| G1. | State & District Salary Expenses, Purchase of Vehicles  |     |              |         |       | 596.00          | 401.45         | 67.36 |
| G3. | Seminar conferences, workshop, Kisan melaetc            |     |              |         |       |                 |                |       |
|     | a) State Level  | No. | 10           | 2       | 20    | 30.00           | 19.51          | 65.03 |
|     | b) District Level                                       | No. | 21           | 3       | 14.29 | 42.00           | 4.25           | 10.12 |
| G4. | Information Dissemination                               | No. | 100          | 0       | 0     | 40.00           | 12.44          | 31.1  |
| G7. | Promotion of FPO/FIG                                    | No. | 3655         | 0       | 0     | 148.28          | 74.14          | 50.00 |
| G8. | Baseline Survey   | No. | 1            | 0       | 0     | 50.00           | 0              | 0     |
|     |   |     | <b>Total</b> |         |       | <b>11920.49</b> | <b>5802.18</b> |       |

**Table-2: District wise Financial Progress under MIDH up to 30-11-2015.**

| Sr. No. | Districts    | Financial<br>(Rs. In Lacs) |                |              |
|---------|--------------|----------------------------|----------------|--------------|
|         |              | Target                     | Achi.          | %Achi.       |
| 1.      | Ambala       | 469.25                     | 299.31         | 63.78        |
| 2.      | Bhiwani      | 607.86                     | 386.16         | 63.53        |
| 3.      | Fatehabad    | 500.77                     | 292.44         | 58.40        |
| 4.      | Gurgaon      | 447.72                     | 239.12         | 53.41        |
| 5.      | Hisar        | 564.64                     | 378.18         | 66.98        |
| 6.      | Jhajjar      | 698.31                     | 239.59         | 34.31        |
| 7.      | Jind         | 350.06                     | 215.95         | 61.69        |
| 8.      | Karnal       | 1031.43                    | 485.46         | 47.07        |
| 9.      | Kurukshetra  | 474.27                     | 252.93         | 53.33        |
| 10.     | Mewat        | 411.87                     | 179.15         | 43.50        |
| 11.     | Narnaul      | 446.58                     | 248.55         | 55.66        |
| 12.     | Palwal       | 489.91                     | 174.25         | 35.57        |
| 13.     | Panchkula    | 412.90                     | 145.43         | 35.22        |
| 14.     | Panipat      | 403.27                     | 220.35         | 54.64        |
| 15.     | Rohtak       | 258.10                     | 137.67         | 53.34        |
| 16.     | Sirsa        | 549.05                     | 293.65         | 53.48        |
| 17.     | Sonipat      | 1135.59                    | 617.14         | 54.35        |
| 18.     | Yamunanagar  | 595.44                     | 299.34         | 50.27        |
| 19.     | HTI          | 98.23                      | 41.54          | 42.29        |
| 20.     | HQ           | 1975.17                    | 655.74         |              |
|         | <b>TOTAL</b> | <b>11920.49</b>            | <b>5801.95</b> | <b>48.97</b> |

**During review of component wise progress the following decisions were taken by house.**

- 3.1 As 19 % of the total Annual Action Plan 2015-16 should be embarked for SC families, MD instructed all MS, DHMIUs to focus on SC beneficiaries & during December 2015 funds will be utilized only for SC category farmers. All DHMIUs should ensure the coverage of SC beneficiaries as per prescribed target i.e. 19%.

(Action by: All MS, DHMIUs)

- 3.2 All DHMIUs will submit utility report on the pack house constructed in previous year. It was decided that 3% of previous & 2% of current year inspection of Integrated Post Harvest management shall be done by HQ.

(Action by: All DHMIUs & OS)

- 3.3 MD desired to call the meeting of protected structures insurance firms.

(Action by: DDH/N)

- 3.4 District level committee including JE at HQ will inspect the PHC, Ambala and take action on release of pending payment accordingly.

(Action by: MS, DHMIUs, Ambala)

- 3.5 It was decided that the MS, DHMIUs will submit the photocopy of the Bank passbook in first three days of every month to the HQ containing expenditure up to previous month.

(Action by: All MS, DHMIUs)

- 3.6 It was decided that farmers may be intimated that no flower cultivation may be started under protected structures without prior sanction/approval of competent authority.

(Action by: All MS, DHMIUs)

**Agenda No. 4: Power-point Presentation on component-wise progress under MIDH by MS, DHMIUs up to November, 2015**

Due to paucity of time, the power point presentation by MS, DHMIUs could not be taken place. MD instructed all MS, DHMIUs to give power point presentation in next meeting.

(Action by: All MS, DHMIUs)

**Agenda No. 5: Power-point Presentation on protected structure by DHCs.**

Power point presentation was presented by DHC Panipat.

It was decided in the house that assistance on planting material under protected cultivation structures shall be released on first crop grown by the beneficiary.

(Action by: All MS, DHMIUs)

**Agenda No. 6: Component wise Progress under SCSP component up to Nov, 2015.**

After discussion it was decided that all DHMIUs shall submit expenditure report in following format within a week:

| Sr. No. | Name of Component | Expenditure up to 30.11.2015 | Expenditure during the month | Total Expenditure (Up to 31.12.2015) | Likely expenditure 01.01.2016 to 31.03.2016 |
|---------|-------------------|------------------------------|------------------------------|--------------------------------------|---|
|         |                   |                              |                              |                                      |   |

(Action by: All MS, DHMIUs)

**Agenda No. 7: Training on “HORTNET” portal.**

Training on “HORTNET” portal was successfully done & computer operators from these districts have been trained accordingly.

MD, HSHDA decided that payment gateway will be started in districts Panchkula, Palwal & Jhajjar w.e.f 01.12.2015 & in rest of districts w.e.f 01.01.2016,

**Agenda No. 8: Any other item with the permission of Chair.**

*The meeting ended with a vote of thanks to the Chair.*

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**ATTENDANCE SHEET OF PARTICIPANTS IN 7<sup>th</sup> STAFF MEETING  
OF MIDH HELD ON DATED 05.12.2015 AT UDHYAN BHAWAN,  
PANCHKULA UNDER THE CHAIRMANSHIP OF W/MISSION  
DIRECTOR HSHDA HARYANA, PANCHKULA.**

| <b>Sr. No.</b> | <b>Name of officer/official<br/>Dr./Sh./Smt/Miss</b> | <b>Designation</b> |
|----------------|--|--------------------|
| 1.             | Ranbir Singh   | JDH/N              |
| 2.             | Ravinder Punia                                       | A.O (HQ)           |
| 3.             | O. P. Verma  | Supt. NHM (HQ)     |
| 4.             | Ishwar Singh   | PSE-I (HQ)         |
| 5.             | Parveen Kumar  | PSE-II (HQ)        |
| 6.             | Suman Saini  | JC/IT (HQ)         |
| 7.             | Dilbag Singh   | OS (HQ)            |
| 8.             | Parveen Kumar  | JE (HQ)            |
| 9.             | Ajmer Mahla  | IT/E (HQ)          |
| 10.            | Shalu  | HC-III (HQ)        |
| 11.            | Manoj Kumar  | HC-I (HQ)          |
| 12.            | Rajinder Singh Kajal                                 | DHO (Sonapat)      |
| 13.            | Ajit Singh Rathee                                    | DHO (Bhiwani)      |
| 14.            | Satyabir Sharma                                      | DHO (Jind)         |
| 15.            | Deen Mohammad  | DHO (Gurgaon)      |
| 16.            | Subhash Chander                                      | DHO (Panipat)      |
| 17.            | Manjeet Singh  | DHO (KKR)          |
| 18.            | Hawa Singh   | DHO (Ambala)       |
| 19.            | Mandeep Singh  | DHO (Narnaul)      |
| 20.            | Ajesh Kumar  | DHO (Panchkula)    |
| 21.            | Joginder Singh                                       | DHO (Karnal)       |
| 22.            | Ashok Kumar Verma                                    | DHO (Palwal)       |
| 23.            | Nisha Kadian   | DHC (Hisar)        |
| 24.            | Jitender Nain  | DHC (Sirsa)        |
| 25.            | Ravinder Singh                                       | DHC (Panipat)      |
| 26.            | Nitesh Kumar   | DHC (Karnal)       |
| 27.            | Dinesh Kumar   | DHC (Ambala)       |
| 28.            | Sushil Sharma  | DHC (Fatehabad)    |
| 29.            | Jaswinder Singh                                      | DHC (Gurgaon)      |
| 30.            | Meena  | DHC (Panchkula)    |
| 31.            | Parveen Kumar  | DHC (Palwal)       |
| 32.            | Rinku Poonia   | DHC (Mewat)        |



|     |                |                  |
|-----|----------------|------------------|
| 33. | Krishan Yadav  | DHC (Bhiwani)    |
| 34. | Vikram Kumar   | DHC (KKR)        |
| 35. | Devender Kumar | DHC (Narnaul)    |
| 36. | Shyam Lal      | Asstt. Librarian |
| 37. | Murari Lal     | TA Jhajjar       |
| 38. | Rakesh         | Palwal           |